

Job Announcement opening July 20, 2022 until filled



## JOB ANNOUNCEMENT

**JOB TITLE:** Maintenance Assistant (FULL TIME)  
**LOCATION:** Lone Butte Development L.L.C  
**REPORTS TO:** Utilities Supervisor  
**SALARY:** Starting \$15.00 - DOE  
**\*Plus Benefits after successful completion of 90 probationary period**  
**HOURS OF WORK:** 10 hours /4 days per week summer hours vary (40 Hours)

**Organizational Overview:** The Lone Butte Development L.L.C ("Lone Butte") is seeking a Maintenance Assistant for its Facilities Department. The Facilities Department oversees the Lone Butte Water System, Sewer System, roads, landscaping of Lone Butte Properties and vacant lands. Training, uniforms and equipment will be provided by Lone Butte. Lone Butte Development L.L.C (also known as Lone Butte Industrial Park) is a Tribal Corporation of the Gila River Indian Community that leases land to businesses to locate within the 840+-acre park.

### **JOB OVERVIEW:**

The Lone Butte Development L.L.C is seeking an efficient, motivated, willing to learn new or expand current skills individual to fill this full-time position. Under the supervision of the Utilities Supervisor and Department Manager, the Utility Worker I will work with a Facilities Department Crew or individually depending on task. Some of the responsibilities for this position include:

- Performs street maintenance needs such as but not limited to patching, sweeping, installing and repairing of Lone Butte signage, painting street markings, and setting up and taking down barricades.
- Perform building maintenance, including restocking, janitorial, painting, air conditioning service, plumbing and electrical.
- Performs general landscaping needs such as but not limited to weeding, trash pick up, raking gravel, watering plants, applying herbicide, pruning trees and shrubs at the Lone Butte Office, streets easements and vacant properties.
- Perform other duties and assignments as assigned.

### **REQUIRED KNOWLEDGE, SKILLS AND QUALIFICATIONS:**

- Must be willing to undergo a background check and pre-employment drug screening test for the presence of controlled substances.
- Must be able to lift 50 pounds over head repeatedly under adverse weather conditions
- Have High school Diploma or G.E.D equivalent if applicant would like the opportunity to advance to a Utility Tech position and obtain water certification.

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- Valid Arizona State Driver's License with proof of driving record for the past 39 months (no longer than 60 days old from the date of the application), to be submitted with application  
**(Applications are incomplete without this driving record and will be considered invalid)**
- Must be able to follow written and oral instructions and perform assigned tasks with or without supervision with the ability to communicate effectively verbally and in writing
- Knowledge of Federal (OSHA) regulations and safe working practices.
- Must be able to maintain effective working relationships with other employees, and the general public.
- Must be willing and able to work overtime and/or weekends if requested
- Must have reliable transportation
- Must maintain an insurable driving record.
- Must be willing to enroll and participate in education courses
- Must be mentally alert and in good physical health to ensure the ability to meet the demands of assigned duties
- **\*\*To be consideration for promotion within the Facilities Department Must be willing to enroll and participate in education courses including obtaining a Commercial Driver License.**
- Must have the ability to maintain effective working relationship with people of varied economic, educational and cultural backgrounds
- Must not have any felonies
- Primary Preference is given to qualified Facilities Department Employees
- Preference in filling vacancies is given to qualified enrolled Gila River Indian Community Members, other Indians, and non-Indian spouse of an officially enrolled Community Member in accordance with the Gila River Indian Community Code Title 12, Labor and Employment, Chapter 5, Community Member Preference, Section 12.502.A. Lone Butte Development L.L.C furthermore prohibits discrimination of any nature as set forth in Section 12.503 of the Gila River Indian Community Code.

**\*Employment Applications & 39-Month Driving Record** must be received by the Lone Butte Development L.L.C Human Resources Office no later than 4:00 P.M. on the closing date as listed above. *\*Dropped off applications can be put in drop box in front of office. Applications can be downloaded at [lonebuttedevelopment.com](http://lonebuttedevelopment.com) or email the Lone Butte Development L.L.C Administration Office at [cwaquie@lbidc.com](mailto:cwaquie@lbidc.com).*

### SUBMIT APPLICATIONS TO:

Lone Butte Development L.L.C  
1235 S. Akimel Lane  
Chandler, AZ 85226  
ATTN: HUMAN RESOURCES  
[cwaquie@lbidc.com](mailto:cwaquie@lbidc.com)  
Fax: (520) 796-1032